

CONFERENCE REVIEW CRITERIA

Session Format:

- Interactive Session (Case Study, Workshop)
- Thematic Panel Discussion
- Project Forum
- Walking Practice Fair

Questions for applications to all session formats:

1. Title of Contribution 5-6 words

2. Subtitle

3. Language

- a. English
- b. German
- c. French
- d. Italian
- e. Spanish

4. Presenter(s)

5. Topics

Choose the most relevant:

- a. Organisation of Care in the Community
- b. Shared Social Responsibility in Care
- c. Prevention and Early Intervention through Community Action
- d. Public Policies to Strengthen Community Networks
- e. Sense of Belonging and Social Cohesion
- f. Ethics of Care and Intergenerational Solidarity
- g. Digitally Inclusive Social Services

6. Links to Website(s) and Online Materials about the Project and Organisations Involved in the Project

7. Where does the project take place?

8. Which professional profiles are involved?

9. Target Group

- a. All population groups
- b. Children (0–13)
- c. Youth (14-18)
- d. People with disabilities
- e. Older people (65 +)
- f. Homeless people
- g. People with addictions
- h. Migrants
- i. Social services and care workforce
- j. Social services directors and managers
- k. Other (please specify)

10. Status of the project

- a. Design Phase
- b. Testing or pilot phase
- c. Temporary practice that has terminated
- d. Temporary practice that is ongoing and has a termination date
- e. Implementation & Monitoring Phase
- f. Consolidation Phase
- g. Scaling Up & Transformation Phase
- h. Established and ongoing practice
- i. Other (please explain)

11. Abstract (max. 300 words), include the following four information points:

- a. Context
- b. Objectives
- c. Method
- d. Key message

You will be scored on whether you included each of the four required information points, the clarity of the summary and whether the project is innovative with respect to your context/environment.

For Judges:

Give 1 point for each of the following pieces of information included:

- 1 point: context
- 1 point: objectives
- 1 point: method
- 1 point: key message

1 point if the project is innovative with respect to their context/environment and between 0-2 points for the clarity of writing.

Innovation criteria: We rely on the judge's experience or knowledge of social services projects to evaluate if a project is innovative with respect to their context or environment

- 0 Points: The proposal does not describe an innovative approach or new ways of doing things
- 1 Point: The proposal illustrates that the project is innovative by demonstrating that across methodology, partnership or governance, that things are being done differently to how they were done before (in relation to the local context)

Clarity of writing Criteria:

- 0 Points: Abstract is poorly written and fails to send a cohesive message
- 1 Point: Abstract is well written and provides sufficient details to understand the project
- 2 Points: Abstract is very-well written, provides a clear and cohesive, easy to understand message

Max points: 7

12. Have people with lived experience been meaningfully involved in the development or implementation of the project? (max. 100 words)

For Judges:

Give 1 point if people with lived experience have or have had a meaningful role within the project, that is clearly described.

Max points: 1

13. Has the project been evaluated? If so, what tools or processes were used?

- Feedback from people using the service
- Feedback from staff, volunteers and/or leaders
- Feedback from external stakeholders (partners, regulators, inspection agencies)
- Quantitative data collected by the project
- Independent evaluation by an external organisation
- No evaluation has taken place
- Other (please specify)

For Judges:

Give 1 point if the project has been evaluated.

Max points: 1

14. What impact has been measured? (max. 500 words)

Please provide concrete evidence in the form of qualitative and/or quantitative data. Please refer to the indicators used to evaluate the project, outcomes achieved, and scalability/transferability.

For Judges:

Applicants can score up to 5 points from this question. Judges should take care to only give maximum 1 point if the applicant focuses mainly on future or expected impact. For the application to score higher, the applicant needs to include evidence of what impact the project already has had.

Impact refers to how the project has made a positive difference in people's lives (e.g., in terms of wellbeing improvement, new opportunities for them to be involved in the community, less isolated/more involved) or at an organisational level (e.g. governance arrangements, ways of working between professionals amongst them and with users etc, funding).

Criteria:

- 0 points: No evidence of positive impact
- 1 point: Very little or no evidence of positive impact, and the applicant mainly focuses on potential future or expected impact of the project
- 2-3 points: Applicant provides some evidence of positive impact
- 4-5 points: Applicant provides clear, extensive evidence of positive impact in the form of qualitative and/or quantitative data

Max points: 5

15. Relevance – How does your proposal relate to the ESSC theme and chosen topic? (max. 200 words)

For Judges:

Applicants can score up to 2 points from this question.

Criteria:

- 0 points: No relevance to the theme or chosen topic
- 1 point: The project is relevant to the theme and chosen topic, but does not provide a clear explanation on how the project is relevant
- 2 points: The project is strongly relevant for the theme and topic of the conference, and the applicant clearly explains this

Max points: 2

16. Visuals/Materials/supporting documents (if any)

For Judges:

Bonus point: You may give 1 bonus point for a project that has something special (this may be determined at your discretion).

The maximum score that can be achieved for applications to the following sessions: Thematic Panel Discussion, Project Forum, and Walking Practice Fair is 17 points.

Additional Questions for Applications to Interactive Sessions:

1. What type of Interactive Session are you proposing?

- a. Case Study
- b. Training Workshop

2. Session structure - How will you structure your session? (max. 150 words)

Please describe the format of the session and explain how you will actively engage participants throughout.

For Judges:

Applicants can score up to 2 points from this question.

Criteria:

- 0 points: Applicant has no vision for the structure of their session and does not mention interaction with participants
- 1 point: Applicant gives a very basic description on how they plan to structure their session, giving little detail on how they plan to engage and interact with delegates
- 2 points: Applicant outlines a cohesive session structure, providing a clear vision on how they plan to engage and interact with delegates

Examples of how session can include interactive elements: training, group work or the use of an online interactive tool (e.g. Slido or Mentimeter)

Max points: 2

3. Intended learning outcomes - What do you want participants to learn or be able to do as a result of your session? (max. 200 words)

Please describe up to three key learning outcomes. Please note, that the learning outcomes should refer to what attendees will learn from attending the session more globally and not just about the specific programme results (e.g., attendees learning to apply the programme presented to a different context).

For Judges:

Applicants can score up to 2 points from this question.

Criteria:

- 0 points: Applicant provides no details of expected learning outcomes
- 1 point: Applicant provides some details of expected learning outcomes but lacks either a strong vision and structure in their answer or the practical value of the learnings
- 2 points: Applicant has a clear vision for what delegates will realistically learn and/or be able to do as a result of the session and can explain this clearly

Max points: 2

4. Presenters' expertise and suitability – Please describe the relevant expertise and experience of the proposed presenter(s) (max. 150 words)

For Case Studies, indicate whether the presenters represent different countries, sectors or organisations. For Training Workshops, describe any relevant facilitation or training experience.

For Judges:

Give 1 point if the criteria are met for the specific format.

Criteria:

- Case Study: Presenters provide relevant expertise and multiple perspectives (from different countries/sectors/organisations)
- Training Workshop: There is sufficient evidence that the session will be presented by experienced trainers or facilitators

Max points: 1

5. Will the session be (co-)presented by person(s) with lived experience? (max. 100 words)

If yes, please introduce their background and role in the session.

For Judges:

Give 1 point if people with lived experience have a meaningful presenting role in the session that is clearly described.

Max points: 1

The maximum score that can be achieved for applications to an Interactive Session is 23 points.

For Judges:

Which session format do you recommend this application for?

For Judges:

Which topic is most suitable for this application?